



Big Bass Splash

Lake Toledo Bend, LA- May 15-18, 2025
Vendor Guidelines

Please Read Carefully!

Description of Event:

- Outdoor Festival at the Big Bass Splash on Lake Toledo Bend, LA (Cypress Bend Park)
- Thursday, May 15, 2025 through Sunday, May 18, 2025
- Festival Hours: Thursday: 10am-8pm; Friday/Saturday/Sunday: 8am-4pm
- Free Admission to the Public

Booths:

- Booth space fees:
 - Standard 10x10 without electricity \$250; 10 x 10 w/electricity \$375
 - Standard 10x20 without electricity \$500; 10x20 w/electricity \$575
 - Food Vendor with Drink Rights \$750 w/electricity \$825
- Booth spaces with electricity are limited and available on a first-come, first-served basis. Vendor must specify 110 or 220 service and amperage. Vendors must provide their own heavy-duty extension cord (100 ft minimum)
- Potable water is not available; it is the vendors' responsibility to plan for their needs, i.e. water hoses, etc...
- All vendor location requests will be considered on a first-come, first-served basis and honored whenever possible.
- You must provide your own tents, tables, chairs, etc.
- This event occurs rain or shine! Be prepared for wind, rain and/or heat/cold.
- Please provide a detailed description of your products and include photos of booth and products if possible.
- All Vendors are required to provide proof of liability insurance. Please read, sign the attached waiver and attach a copy of your insurance when submitting application.
- Once application has been accepted, all payments are non-refundable/non-transferrable.
- Booths will be assigned based on category & content once completed application, full payment and a current certificate of insurance are received and accepted.
- Your space may not be assigned/transferred/sublet by vendor to anyone. **No Exceptions!**
- Each applicant will receive a confirmation email upon receipt of their application prior to the event.
- 50% Deposit is required with application. Deadline for the balance of application fee is due May 9, 2025. If balance is not paid in full by deadline date, Vendor space is subject to forfeit. Applicants who are not accepted will have their deposit refunded.

Move In, Set Up and Move Out:

- Vendors must check-in between the hours of 11 am- 3 pm on Wednesday, May 14, 2025.
- Vendor set up must be completed and vehicles removed from area by 4 pm Wednesday, May 14, 2025. ***NO EXCEPTIONS!***
- No vehicles will be allowed in the festival area after 4 pm on Wednesday, May 14 without permission of a Sealy Outdoors official.
- Due to safety issues, vendors who arrive after their designated days or times may forfeit pre-assigned booth location and be assigned an alternate location.
- Vendors not set up by this agreement will be subject to forfeiture of their booth space and vendors rights provided herein shall be immediately terminated and all payments made by vendor shall be retained by Sealy Outdoors, Inc. as liquidated damages. Sealy Outdoors, Inc. will retain the right to resell or reuse the space.
- Sealy Outdoors, Inc., does not provide parking for vendors and vehicles are not allowed in the vendor area.
- Vendors are not allowed to tear down/move out until 5 pm Sunday, or after the Final Awards Ceremony has concluded and the crowd has dispersed. Vehicles will not be allowed to enter the area until cleared by Sealy Outdoors, Inc.
- The vendor is responsible for leaving the vendor area in the condition that it was originally received, i.e. removal of all debris such as boxes and trash, etc....

Insurance and Indemnity:

Vendors are required to carry a general liability insurance policy covering their own exhibit(s), goods, and sale material, prior to, during and after the event, as well as, covering its own conduct and that of its employees, agents, and independent contractors.

- Proof of General Liability Insurance must be provided by each vendor and must include bodily injury, property damage, and personal injury in the amount of not less than \$1,000,000.00 (one million dollars), naming Sealy Outdoors, Inc., its sponsors, employees, and volunteers as additionally insured. Vendors will not be allowed to enter festival area without prior submission of proof of insurance.
- Vendors shall indemnify and hold harmless Sealy Outdoors, Inc., its sponsors, agents, employees, and volunteers from and against all claims, damages, losses and expenses, including but not limited to attorney's fees arising out of, resulting from, or any way associated with or contributed to, by any claimed act, omission, negligence, fault, violation of law, regulation or rule by vendor, any of its employees, agents, or others employed directly or indirectly by vendor, volunteers, or other persons in or about the vendor's booth.

Licenses/Permits:

- Vendors must have appropriate permits/certificates/licenses where applicable, including but not limited to Health Department Inspections/Health Permits and Resale Certificates. Vendors must display Health Department certifications in a visible location within their booth and are subject to Health Department inspection during the event.
- Food Vendors must attach menu with prices to their application and will only be allowed to sell the items on that menu approved by Sealy Outdoors, Inc. Menu prices **MUST** be posted and visible to public during the event.

- All vendors are responsible for collecting and reporting any applicable taxes (local, state and federal).

Staffing of Booths:

- The vendor shall staff its booth during all hours of the festival. Booth shall not be left unattended until after the publicized closing hour.
- The Big Bass Splash is a family-oriented event, and our image is important to us. You are responsible for the conduct of your employees, and all vendors must conduct themselves in a courteous and polite manner.

Cleanliness, Courtesy, Safety and Security:

- All vendors/concessionaires are responsible for their booth area at all times during the event. Please maintain a clean and safe area for both your staff and the public.
- The use of microphones, speakers or any other sound-amplifying device is prohibited by vendor/concessionaires during the Event without the express written consent of Sealy Outdoors, Inc.
- Pets/live animals are not allowed in the festival area by vendors, concessionaires or the general public, without the express written consent of Sealy Outdoors, Inc.
- Vendors are solely responsible for complying with all safety, health, and fire code requirements. You must have a working fire extinguisher with current inspection sticker at your location if you are dealing with any electronics, cooking or grilling equipment.
- Security will not be provided at this event. Sealy Outdoors, Inc. shall not be responsible for any stolen, lost, or damage, loss, theft, fire, flood, vandalism, accidents, or any other events to items of equipment or personal belongings. Vendor shall be solely responsible for the protection and safeguarding of valuables and release Sealy Outdoors, Inc. from any losses or damage to vendors property. Please handle your affairs, as you deem appropriate with respect to protecting your equipment and belongings. Sealy Outdoors, Inc. shall be released from any and all claims for damage to vendors' goods, business, and reputation, which may arise as a consequence of the show, the vendors' use of the space or any prior event relating to the show.

Exclusions from Sales and Contests:

- Vendors are prohibited from selling any alcoholic beverages, food or drink items. Only those items, which have been accepted on the Vendor Application, will be allowed for sale during the event.
- Vendors desiring to conduct drawings for prizes or giveaways must have written approval by Sealy Outdoors, Inc. in advance. All such drawings must be completed and announced prior to the close of the event with winners reported in writing to Sealy Outdoors, Inc. by 5pm on Sunday, May 18, 2025.

Assignment, Cancellation and Eviction:

- This is an OUTDOOR EVENT and will commence regardless of weather. In the event of unforeseen circumstances, Sealy Outdoors, Inc. reserves the right to cancel, postpone or alter the event, and/or its rules.
- Failure of vendors/concessionaires to abide by these rules will result in eviction from the premises by Sealy Outdoors, Inc.